

New JIS Procedure for MIP-Deferred Sentence After Loading Fall/Winter 2004 Software Release

Hop to Disposition screen. You must be count specific on the hop line.

- A) Enter the disposition using *DS* code **14** - (Disposed on Guilty Plea) and *Defer* code **05** - (Deferred MIP).
- B) Enter all terms of sentence that have been imposed.
- C) Type a **Y** in the *Non-Public* field to make the case non-public.

A deferral abstract will automatically generate the next time Date Generated Notices are requested if the disposition date is on or after September 1, 2004.

Upon **SUCCESSFUL** completion of deferral period:

Hop to Disposition screen.

- A) Using date of completion of deferral, enter *DS* code for dismissal (**08, 25** or **26**).
- B) Type an **X** in the *Audit/Dism Abs* field to request the dismissal abstract.
- C) Type a **C** in the *Close/ReOpen/Probation* field to change case status to **CLOSED**.
- D) Type an **N** in the *Non-Public* field to remove the case from Non-Public status.

A dismissal abstract will generate the next time Date Generated Notices are requested.

Upon **UNSUCCESSFUL** completion of deferral period:

Hop to Disposition screen.

- A) Using date of conviction, enter *DS* code **14** - (Disposed on Guilty Plea).
- B) Enter any additional sentence requirements.
- C) Verify case status. Type a **C** in the *Close/ReOpen/Probation* field to change case status to **CLOSED** if appropriate.
- D) Type an **N** in the *Non-Public* field to remove the case from Non-Public status.

A conviction abstract will automatically generate the next time Date Generated Notices are requested.

Correcting MIP-Deferred Sentence dispositions that were disposed following JIS Recommended Procedures published August 20, 2004

Run Report Generator to identify cases which need to be corrected:

P - Case #

1 - Status *Note: This will sort your cases by case status.*

P - Event Date (090104 - current date)

S - Event Code (DMIP)

See example shown below:

JIS		REPORT GENERATION SELECTION		10/01/04 10:49:15	
Title CORRECTING MIP DEFERRED DISPOSITION CASES					
P Case Number	_____	PIN Number	_____		
Name	_____	Address	_____		
Case Type	_____	Victim/Desc	_____		
1 Status	_____	Offense Date	_____ - _____		
PO Judge	_____	Offense Time	_____ - _____		
Judge of Record	_____	Issue Date	_____ - _____		
Venue	_____	Birthdate	_____ - _____		
Phone Number	_____	Authorize Dt	_____ - _____		
Driver License	_____	DLN State	_____		
Attorney	_____	Entry Date	_____ - _____		
Prosecutor	_____	Vehicle Type	_____ - _____		
Agency #1	_____	Agency #2	_____		
Officer #1	_____	Officer #2	_____		
Accident/Injury	_____	Plate# /Year	_____ - _____		
Zip Code	_____	Plate# State	_____		
Original Charge	_____	Current Charge	_____		
Original SOS	_____	Current SOS	_____		
Original Att/Cons/Sol	_____	Current Att/Cons/Sol	_____		
Total F & C	_____	Balance Due	_____ - _____		
Civ/Misd/Fel	_____	Filing Date	_____ - _____		
CCW #	_____				
F24-Previous Menu		Page/Roll		Help	

JIS		REPORT GENERATION SELECTION		10/01/04 11:31:28	
Disposition	_____ - _____	Close Date	_____ - _____		
Xreference	_____	Probation Officer	_____		
CTN/TCN	_____	SID	_____		
Warrant Code	_____ - _____	Next Action	_____ - _____		
Warrant Date	_____ - _____	Next Date	_____ - _____		
Recall Date	_____ - _____	Next Judge	_____		
Arraignment	_____ - _____	Non-Public	_____ Deferred _____		
Sex _____ Race _____		Delayed	_____		
Disposed Date	_____ - _____	Sentence Date	_____ - _____		
Disposed Code	_____ - _____	FAC Date	_____ - _____		
Plea Date	_____ - _____	Rehab	_____ - _____		
Plea Code	_____ - _____	Prob End Date	_____ - _____		
Suspension	_____	Probation Term	_____ - _____		
Suspension Days	_____ - _____	Jail Term	_____ - _____		
Restriction Days	_____ - _____	Optional Jail Term	_____ - _____		
Community Service	_____	Jail Location	_____		
Service in Lieu	_____	Restitution	_____ - _____		
P Event Date 90104	_____ - _____	S Event Code DMIP	_____		
Event Term	_____	Event Clerk	_____		
Immob Start Date	_____ - _____	Immob Days	_____ - _____	Veh Forfeit	_____
Paper Plate _____ VIN _____		Vehicle Make	_____	Veh Year	_____
F24-Previous Menu		Page/Roll		Help	

Correcting initial disposition for cases in DISP or PROB status

1. Hop to Removal screen.

Type an **X** in front of *DS Code* and all terms of sentence. (Assessments will not be removed.)

2. Hop to Disposition screen. You must be count specific on the hop line.
 - A) Using original disposition date, re-enter disposition, using *DS* code **14** - (Disposed on Guilty Plea) and *Defer* code **05** - (Deferred MIP).
 - B) Enter all terms of sentence (except assessments) that were previously imposed.

At time of final disposition, follow steps listed on 1st page for successful or unsuccessful completion of deferral period.

Correcting both dispositions for cases in CLOSED status

1. Hop to Removal screen.

Type an **X** in front of *DS Code* and all terms of sentence. (Assessments will not be removed.)

2. Update deferral disposition. Hop to Disposition screen. You must be count specific on the hop line.
 - A) Using original disposition date, re-enter disposition information, using *DS* code **14** - (Disposed on Guilty Plea) and *Defer* code **05** - (Deferred MIP).
 - B) Enter all terms of sentence (except assessments) that had previously been imposed.

3. Update final disposition. Hop to Disposition screen.

Upon **SUCCESSFUL** completion of deferral period:

- A) Using date of completion of deferral, enter *DS* code for dismissal (**08**, **25** or **26**).
- B) Type a **C** in the *Close/ReOpen/Probation* field to change case status to **CLOSED**.
- C) Verify that case is **not** in Non-Public status.

Upon **UNSUCCESSFUL** completion of deferral period:

- A) Using date of conviction, enter *DS* code **14** - (Disposed on Guilty Plea).
- B) Enter any additional sentence requirements that were imposed.
- C) Type a **C** in the *Close/ReOpen/Probation* field to change case status to **CLOSED**.
- D) Verify that case is **not** in Non-Public status.
- E) Hop to Scheduling screen. Type an **i** (previously issued) in the *Abstract* field.

Correcting Caseload for 3rd Quarter - 2004

If JIS Recommended Procedures for MIP-Deferred Sentence which were published August 20, 2004 were followed, MIP cases were reported on the correct lines for caseload purposes. If the instructions were not followed, you may need to correct your dispositions, request Caseload Report for Quarter 3 and report corrected numbers to the CRS website.